



Townsville Gem & Mineral Club Inc.
Established 1965 **ABN 64 842 371 179**

Townsville Gem Show 2024 **20th & 21st July**

Location: Townsville Sports Precinct
24 Burke Street, North Ward Q 4810

Stall Holders Application Form

Applicant Information

Business Name: _____

Full Name: _____ Date: _____
First Last

Address: _____
Street Address

Postal Address

City

State

Postcode

Phone: _____ Email: _____

Standard Site

Hire Rate is \$100 per 3.0m x 3.0m site for 2 days.

Early bird rate is \$90 per site if application received and paid by 30 April 2024.

Number of Sites Required: _____

- Bookings must be for the 2 (two) full days of the event, 1 day will not be accepted.
- All sites are on grass, most in full sun.
- No electricity will be available.
- Vehicles/Trailers remaining on site during the Gem Show cannot be removed during the event.
- Stallholders must ensure their goods are removed or secured when a site is not attended. Townsville Gem & Mineral Club will not take responsibility for goods left on site.
- Security officers will be patrolling the site overnight, but this does not guarantee your site will be secure from any theft.
- Camping onsite is not permitted.
- Stall Holders are welcome to provide their own gazebo (must be weighed down), tables and chairs for outdoor stalls or you may hire these items from the Club.

Deluxe Site

There are a **limited** number of deluxe sites available in the Gem Club Pavilion, an enclosed Marquee. Sites must be approved by Gem Club Committee.

Hire Rate is \$200 for 2 days. Site size is 3.0m x 3.0m.

Number of Sites Required: _____

Onsite Trailer

Do you require a trailer to remain onsite during the event? Yes No

- A trailer may be parked at your site during the event dependent on the location of the site (limited sites available).
- Please note that the trailer will not be able to be moved during the event.

Goods Sold

It is preferable that goods sold be related to lapidary craft. (E.G., cutting & polishing of gemstones, carving, gems, jewellery items, lapidary tools, and machinery etc.).
No Food or drink is to be sold.

Please supply details of Merchandise being sold at the Gem Show:

Resources for Hire

Tables - \$15.00 Each Number Required _____

Chairs - \$5.00 Each Number Required _____

Gazebo (3m x 3m) \$90.00 Each Number Required _____

Terms and Conditions

- All bookings must be pre-paid before bumping into site.
- Stallholders must operate between the opening and closing times of the Gem Show, these are: **9:00am to 4:00pm Saturday 20th July, and 9:00am to 2:00pm Sunday 21st July.**
- Stall Holders acknowledge that the venue is an open-air space and that no refunds will be made due to weather conditions.
- Stall Holders MUST ensure their goods are secured overnight. Townsville Gem & Mineral Club will not take responsibility for stall holders goods left on site.
- Stall Holders providing their own marquees/structures within their allotted space, must ensure they are weighted down, they cannot be pegged into the ground due to underground services.
- Stall Holders are to always conduct themselves in a professional and polite manner.
- All material for sale should be correctly labelled. Treated stones and synthetic, simulant material or lab created material is required to be labelled as such.
- Stall Holders will not knowingly impart false facts for information, or defraud, or mislead the public by presenting non-genuine facts and items for sale.
- Stall Holders are not permitted to raffle or auction any goods or materials.
- No food, drink is to be sold unless approved.
- Sites must be clean and tidy during the Gem Show and cleared and left clean at the end of trade on the final day of the Gem Show.
- Dogs will not be permitted on site as a requirement of the Venue. Registered Service, Assistance / Support dogs/animals are permitted.
- All application forms and payment must be received by 1st July 2024, last minute application may not be guaranteed a site.
- Stall Holders are to follow instructions given by the Gem Show Coordinator and Committee members.
- Sites allocated are final and no request for changes will be accepted on the day.
- If a trader cancels their booking within 14 days of the event, and the site cannot be resold, the site fees will be forfeited. If the site is resold the fee will be refunded less an administration charge of 20%.

Disclaimer and Signature

I / We the undersigned applicant/s certify that we have read and understood the Terms and Conditions applicable to Stall Holders and agree to abide by such Terms and Conditions. I agree that any departure from these Terms and Conditions will result in closure of my stall and exclusion from the Gem Show.

SIGNED: _____ DATE: _____

Insurance

Have you provided a copy of your Certificate of Currency for Public Liability Insurance?

YES

NO

- If YES please attach a copy of your insurance with this application.
- If NO please ensure you forward a copy of your insurance to the email address below prior to the event.
- Vendors without a current Certificate of Currency will not be allowed on-site until one can be produced.

Submitting Your Form

Please email your Application Form to: townsvillegmc@outlook.com

Post to: Townsville Gem & Mineral Club Inc., 96 Mooney Street, Gulliver QLD 4812.

All forms must be received by **1st July 2024**, last-minute applications will not be guaranteed a site.

Once the application has been processed and approved an invoice will be issued to you based on your selections. Please ensure your contact details are correct.

How would you like to receive your invoice?

Email

Post

Pick up at Club

Payment is due within 7 Days of receipt of invoice.

14 days prior to the event you will be contacted with your site number and a map indicating the location of your site.

Please ensure you have your correct contact information on this application form.

If you require further information, please contact:

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|----------------------------------|---------------|--------------|
| ▪ President / Event Coordinator: | Trevor Jones | 0438 289 886 |
| ▪ Treasurer / Event Coordinator: | Karen Fabian | 0417 898 715 |
| ▪ Secretary / Event Coordinator: | Teresa Hudson | 0428 885 245 |